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| Washington Community High SchoolIntroduction to BusinessSyllabus |
| Instructor: Mrs. MoseClassroom: B7Planning Period: 3rd hourEmail address: mlmose@wacohi.net |
| 1. Course Information

Grade level: 9-12 Length of course: 1 year |
| 1. Course Description

 This course provides students with an introduction and orientation to business concepts. Business computations and business communications are integrated and emphasized throughout the course. Units of study include credit installment purchasing, budgeting, comparison of prices, taxes, banking, labor/management relations, insurance, careers, and economics. The consumer education requirement for graduation can be met by completing both semesters. |
| 1. Text and Required Supplies

Textbook: Principles of Business 8eSupplies: Notebook, pencils |
| 1. Semester Grading Plan

50% Coursework50% Tests/Quizzes/Summative assessments |
| 1. WCHS Grading Scale

A: 90-100B: 80-89C. 70-79D: 60-69F: <60 |
| 1. Expectations
2. *Be prepared* – bring all necessary materials for the day
3. *Be respectful* of peers, teacher, and classroom
4. *Be responsible* for turning in work when due and in the case of absences
5. *Be positive* – encourage others and display a passion for learning (no whining allowed)
6. *Be a good listener* – follow directions and listen the 1st time instructions are given
7. *Be aware* of school & classroom rules/policies (see classroom, BYOD procedures and school handbook)
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| 1. Tentative Topics Schedule

1st semester: Chap 1 – Economic Decisions & SystemsChap 2 – Economic ActivityChap 3 – Business in the Global EconomyChap 4 – Social Responsibility of Business & Gov’tEntrepreneurship Unit = GoVenture simulationChap 5-8 - Pick & ChooseChap 10 - MarketingCareer Preparation – job searching, resume building, interviewing 2nd semester: Banking / checkbook simulationCredit InsuranceMoney Management BudgetingSaving & Investment Strategies Taxes |
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