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| Washington Community High School  Introduction to Business  Syllabus |
| Instructor: Mrs. Mose  Classroom: B7  Planning Period: 3rd hour  Email address: [mlmose@wacohi.net](mailto:mlmose@wacohi.net) |
| 1. Course Information   Grade level: 9-12  Length of course: 1 year |
| 1. Course Description   This course provides students with an introduction and orientation to business concepts. Business computations and business communications are integrated and emphasized throughout the course. Units of study include credit installment purchasing, budgeting, comparison of prices, taxes, banking, labor/management relations, insurance, careers, and economics. The consumer education requirement for graduation can be met by completing both semesters. |
| 1. Text and Required Supplies   Textbook: Principles of Business 8e  Supplies: Notebook, pencils |
| 1. Semester Grading Plan   50% Coursework  50% Tests/Quizzes/Summative assessments |
| 1. WCHS Grading Scale   A: 90-100  B: 80-89  C. 70-79  D: 60-69  F: <60 |
| 1. Expectations 2. *Be prepared* – bring all necessary materials for the day 3. *Be respectful* of peers, teacher, and classroom 4. *Be responsible* for turning in work when due and in the case of absences 5. *Be positive* – encourage others and display a passion for learning (no whining allowed) 6. *Be a good listener* – follow directions and listen the 1st time instructions are given 7. *Be aware* of school & classroom rules/policies (see classroom, BYOD procedures and school handbook) |
| 1. Tentative Topics Schedule   1st semester:  Chap 1 – Economic Decisions & Systems  Chap 2 – Economic Activity  Chap 3 – Business in the Global Economy  Chap 4 – Social Responsibility of Business & Gov’t  Entrepreneurship Unit = GoVenture simulation  Chap 5-8 - Pick & Choose  Chap 10 - Marketing  Career Preparation – job searching, resume building, interviewing  2nd semester:  Banking / checkbook simulation  Credit  Insurance  Money Management  Budgeting  Saving & Investment Strategies  Taxes |
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